

PRIME MINISTER'S SECRETARIAT (PUBLIC)
EARTHQUAKE RECONSTRUCTION & REHABILITATION AUTHORITY
(PLANNING WING)

APPLICATION FORM FOR NO OBJECTION CERTIFICATE FOR
CONSTRUCTION OF HEALTH CARE FACILITY (HCF)

1.	Name of organization	
2.	What is the location of Health Care Facility? a. Village b. Union Council c. District	
3.	What is the Catchment Population?	
4.	What is the type of Health Care Facility? (BHU/RHC/THQ/DHQ) a. Existing b. Proposed c. Avail of Land (other than permanent structure)	
5.	What is the type of construction? a. Prefab b. Permanent c. Age of Structure d. Cost/sq ft	
6.	What is the construction period ? a. Date of starting b. Date of completion	
7.	What is the Project Budget ?	
8.	Who will provide the funds for construction? a. Organization b. Government c. Donor Loan d. Others	
9.	Whether coordination with relevant authorities/organizations has been made to assess requirements and to avoid any duplication. ? a. Organization b. District (Yes/No) c. Province (Yes/No) d. ERRA	

Contd.... P/2

10.	What is the staff/human resources requirement? (Provide details as per Annexure II) a. Doctors b. Paramedics c. Others	
11.	Who will provide staff, along with duration? a. Organization b. Government c. Duration	
12.	Who will provide the pay/allowances – along with duration? a. Organization b. Government c. Duration	
13.	Who will provide the equipment/medicine? a. Organization b. Government c. Duration	
14.	What will be the financial effects/running expenditure per month? a. Pay/allowances b. Medical supplies c. Other	
15.	What services package will be offered based on ERRA strategic document including disease early warning system (DEWS) ?	

Also attach following documents: -

1. Request letter addressed to Deputy Chairman ERRA
2. One copy of MOU (if any)
3. Construction plan/drawings
4. Approval of construction plan by ERRA (if any)
5. Annexure I & II

SECTOR:

**RECONSTRUCTION &
REHABILITATION
PC-I FORM**

DISTRICT/TEHSIL: _____

NAME OF SCHEME/PROJECT

.....
.....

Date of preparation:

Date of submission:

DOCUMENT CONTROL

Document I D No.

PROJECT DIGEST

PART – A

1. PROJECT DESCRIPTION

- 1.1 Name of scheme/project:
- 1.2. Location of scheme/project:
- 1.3 Relation of the project with the Umbrella Program Document/ Plan:
- 1.4 Existing facilities or infrastructure (Prior to earthquake):
- 1.5 Is the project a part of a group of projects or not. If it is then mention the larger program or project of which the project is a part.
- 1.6 Summary and Scope of Project:
- 1.7 Gestation Period:

2. FUNDING PLAN & MODE OF FINANACING

Funding source

Counterpart funds if any (mention the source, amount and percentage of the total cost to be financed through the counterpart funds.

- 2.1 Total cost of the project (Rs. In million)
 - i. Local:
 - ii. Foreign Exchange component:

3. DESCRIPTION OF JUSTIFICATION & BENEFITS ANALYSIS:

3.1 Broader Objectives of the project:

3.2 Indicate the quantified contribution (financial, economic & social with indicators) of the project, if possible, to the target area & population.

3.2.3 **Environmental Considerations and Inclusions:** (This should include any environmental hazard feared and any steps taken to avoid such hazards mitigate the damage or replenish the environment)

PART – B

4. IMPLEMENTATION PROVISION

4.1 Authorities responsible for:

- i. Sponsoring:
- ii. Executing:
- iii. Monitoring and evaluation:
- iv. Post-completion Operation and Maintenance:

5. MANAGEMENT STRUCTURE:

1. Controlling officer: *Designation & Grade, Official address & contact NO* 2.
Drawing and disbursing officer: *Name, Designation & Grade, Official address & contact NO:*

6. MANPOWER REQUIREMENTS:

PART – C

7.1 PROJECT COST BREAK DOWN

ITEMS	QUANTITY	UNITCOST	TOTAL COST
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COMMODITIES & SERVICES

- Civil works:
- Plant, equipment etc:
- Furniture & Fixture:
- Office Stationary:
- Design cost:
- Advertisement (if separate):
- Staff Training:
- Technical Assistance, Consulting services:
- Capacity Building:
- Vehicles/transport
- Human Resource requirements (salaries etc.)
- Contingencies:
- Other charges:

7.1.2 Basis of costing on which the technical sanction is to be sought (Market rates, scheduled rates or any other basis may be mentioned):

8. FINANCIAL PHASING:

9. PROPOSED ACTIVITIES WITH TIMELINES

Sr. No	Activity			Timeline (dates)	
				Starting	Ending
Items	Year-1	Year-2	Year-3	Total	
1.					
2.					
3.					

PART – D

10. PERFORMANCE INDICATORS (Verifiable indicators for post completion evaluation of the project):

CERTIFICATE

PREPARED BY:

(Name, designation & phone #)

CHECKED BY:

(Name, designation & phone #)

APPROVED BY:

(Name, designation & phone #)

**GOVERNMENT OF PAKISTAN
EARTHQUAKE RECONSTRUCTION & REHABILITATION AUTHORITY,
ISLAMABAD**

Instructions to fill-in PC-I Proforma

1 PROJECT DESCRIPTION

1.1 NAME OF THE PROJECT

- Indicate name of the project.

1.2 LOCATION

- Provide name of District/Union Council.

1.3 RELATION OF THE PROJECT WITH THE UMBRELLA PROGRAM DOCUMENT/PLAN

- A reconstruction and rehabilitation project must be in line with the over all policy framed and approved under the umbrella document. It should be clearly indicated as to how the project is linked to the overall policy given in the umbrella plan.

1.4 EXISTING FACILITIES OR INFRASTRUCTURE (PRIOR TO THE EARTHQUAKE)

- Effort is to be made that only the facilities existing prior to the earthquake are reconstructed. However, any improvements may be allowed.

1.5 IS THE PROJECT A PART OF A GROUP OF PROJECTS OR NOT. IF IT IS THEN MENTION THE LARGER PROGRAM OR PROJECT OF WHICH THE PROJECT IS A PART

- For instance construction of a school may be a part of a bigger project of building says 10 schools in a union council.

1.6 SUMMARY AND SCOPE OF THE PROJECT

- Scope of project may include construction, training, capacity building, provision of facilities etc.

1.7 GESTATION PERIOD

- Time taken for the completion of the project and of the facilities created there under.

2 FUNDING PLAN AND MODE OF FINANCING

- Funding source would in most cases mean funds that flow from ERRA fund. However, elaboration may be required in case some counterpart funding is expected from some other source for example contributions from local or provincial governments. If

known the donor from whom the funds are flowing may also be mentioned.

2.1 TOTAL CAPITAL OF THE PROJECT

- Foreign exchange component if any has to be mentioned separately.

3 DESCRIPTION OF JUSTIFICATION AND BENEFITS ANALYSIS

3.1 BROADER OBJECTIVES OF THE PROJECT

- The project should conform to objectives of the umbrella plan for the sector/sub sector.

3.2 INDICATE THE QUANTIFIED CONTRIBUTION (FINANCIAL, ECONOMIC & SOCIAL WITH INDICATORS) OF THE PROJECT, IF POSSIBLE, TO THE TARGET AREA & POPULATION

3.3 ENVIRONMENTAL CONSIDERATIONS AND INCLUSIONS:

- This should include any environmental hazard feared and any steps taken to avoid such hazards mitigate the damage or replenish the environment.

4 IMPLEMENTATION PROVISION

4.1 AUTHORITIES RESPONSIBLE FOR

- v. Sponsoring
- vi. Executing
- vii. Monitoring and evaluation (Both during and after the completion of a project)
- viii. Post-completion Operation and Maintenance (the department or agency which run the facility after its completion)

5 MANAGEMENT STRUCTURE

- Controlling officer. Designation & Grade, Official address & contact No.
- Drawing and disbursing officer. Name, Designation & Grade, Official address & contact No.

6 MANPOWER REQUIREMENTS

- A construction project which is to be contracted/out sourced may not require any manpower within the government. However, manpower may be required for capacity building, planning, execution, and operation etc. of a service delivery facility or institution by way of full time/contractual employment or by way of consultancy.

7 PROJECT COSTING

7.1.2 Basis of costing on which the technical sanction is to be sought (Market rates, scheduled rates or any other basis may be mentioned)

- The basis of costing may be a schedule of rates or market rates etc.

8 FINANCIAL PHASING

- Required amounts are to be mentioned under the years in which they would be required. 'Year' means a financial year.

9 PROPOSED ACTIVITIES WITH TIMELINES

- Items to be procured or activities to be performed are to be mentioned. This table is a replacement of the erstwhile table in a traditional PC-I whereby physical targets were filled in. It has been made changed to accommodate all activities so as to make it more comprehensive, and to make a project easier to implement and monitor. Thus activities like tendering, purchase orders are now to be mentioned along with the traditional 'physical targets.'

10 PERFORMANCE INDICATORS

- This would be a set of criteria against which a project would be evaluated after completion. The set would include design and engineering targets in case of construction project and would also accommodate service delivery targets like for instance, the number of patients each day say in a hospital.

11 CERTIFICATE

- The name, designation and phone # of the person/officer responsible for, preparing and checking be provided. It may also be confirmed that Project Request has been prepared as per instructions relevant to the sector.

Annex II

Humman Resources					
Name of Health Facility				District/tehsil	
S.No.	Sanctioned HR	BPS	Posted and Avaiable	Gender	Plan to fill Vacant Posts
1					
2					
3					
4					
5					
6					
7					
8					

Annex II A

List of Equipment/Furniture items etc.							
Name of Health Facility				District/tehsil			
S.No.	Equipment/furniture/item	No. Required	No. Available and functional	No. to be procured	Estimated Unit Cost	Estimated Total cost	
1							
2							
3							
4							
5							
6							
7							
8							